

EEO PUBLIC FILE REPORT
JUNE 1, 2004 - MAY 31, 2005

List of all Full-Time Jobs Filled

Complete this worksheet continuously every time a vacancy is filled.

For the 12 month period of June, 2004 through May, 2005

Job Title: Sales (Pam) Date Filled: June 16, 2004

Job Title: Sales (Cindy) Date Filled: Dec 3, 2004

Job Title: Sales (Yessalygn) Date Filled: June 10, 2004

Job Title: Sales (Demmo) Date Filled: Jan 24, 2005

Job Title: Sales (Kawra) Date Filled: Jan 24, 2005

Job Title: _____ Date Filled: _____

Job Title: _____ Date Filled: _____

Job Title: _____ Date Filled: _____

Job Title: _____ Date Filled: _____

Job Title: _____ Date Filled: _____

Job Title: _____ Date Filled: _____

Job Title: _____ Date Filled: _____

Job Title: _____ Date Filled: _____

Job Title: _____ Date Filled: _____

Job Title: _____ Date Filled: _____

Place in station's local public file annually on the anniversary date of the renewal filing due date.
Post on station's website, if applicable.

List of Recruitment Sources Used to Fill Each Vacancy

Complete this worksheet after filling a full time vacancy. Use as many copies as are necessary.
 Include organizations requesting notice of vacancy.

Job Title for Vacancy: Sales Date Vacancy Filled: June 16, 2004

Recruitment Source for Actual Hire: Radio Help wanted ad

Recruitment Sources Utilized for this Vacancy

Name and Address of Source	Contact Person and Phone Number
Business Leadership Network 1200 main Street Evanston WY 82930	Debbie Smith 307-783-6302
Evanston Workforce Center 98 Independence Drive Evanston WY 82931	Janet Elmer 307-789-9802
Radio Help wanted (KNYN-KEVA) 568 airport Road Evanston WY 82931	Linda Buzzio 307-789-9101
Keva Web Site 1240 Keva.com	Linda Buzzio 307-789-9101

Place in station's local public file annually on the anniversary date of the renewal filing due date.
 Post on station's website, if applicable.

List of Recruitment Sources Used to Fill Each Vacancy

Complete this worksheet after filling a full time vacancy. Use as many copies as are necessary.

Include organizations requesting notice of vacancy.

Job Title for Vacancy:

Salon

Date Vacancy Filled:

12-03-04

Recruitment Source for Actual Hire:

Evamston Workforce Center

Recruitment Sources Utilized for this Vacancy

Name and Address of Source	Contact Person and Phone Number
Business Leadership Network 1300 main Street Evamston WY 82930	Debbie Smith 307-783-6302
Evamston Workforce Center 98 Independence Drive Evamston WY 82931	Harnet Elmer 307-789-9802
Radio Help wanted (KNYN-KEVA) 568 airport Road Evamston WY 82931	Linda Buzzus 307-789-9101
Keva Web Site 1240 Keva.com	Linda Buzzus 307-789-9101

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List of Recruitment Sources Used to Fill Each Vacancy

Complete this worksheet after filling a full time vacancy. Use as many copies as are necessary.

Include organizations requesting notice of vacancy.

Job Title for Vacancy: Salon Date Vacancy Filled: June 10, 2004

Recruitment Source for Actual Hire: Evamston work force center

Recruitment Sources Utilized for this Vacancy

Name and Address of Source	Contact Person and Phone Number
Business Leadership Network 1300 main Street Evamston WY 82930	Debbie Smith 307-783-6302
Evamston Workforce Center 98 Independence Drive Evamston WY 82931	Hamet Elmer 307-789-9802
Radio Help wanted (KNYN-KEVA) 568 airport Road Evamston WY 82931	Linda Buzzus 307-789-9101
Keva Web Site 1240 Keva.com	Linda Buzzus 307-789-9101

Place in station's local public file annually on the anniversary date of the renewal filing due date.
Post on station's website, if applicable.

List of Recruitment Sources Used to Fill Each Vacancy

Complete this worksheet after filling a full time vacancy. Use as many copies as are necessary.
Include organizations requesting notice of vacancy.

Job Title for Vacancy: Sales Date Vacancy Filled: Jan 24, 2005

Recruitment Source for Actual Hire: Evamston Job Service

Recruitment Sources Utilized for this Vacancy

Name and Address of Source	Contact Person and Phone Number
Business Leadership Network 1200 Main Street Evanston WY 82930	Debbie Smith 307-783-6302
Evamston Workforce Center 98 Independence Drive Evanston WY 82931	Harnet Elmer 307-789-9802
Radio Help wanted (KNYN-KEVA) 568 Airport Road Evanston WY 82931	Linda Buzzus 307-789-9101
Keva Web Site 1240 Keva.com	Linda Buzzus 307-789-9101

Place in station's local public file annually on the anniversary date of the renewal filing due date.
Post on station's website, if applicable.

List of Recruitment Sources Used to Fill Each Vacancy

Complete this worksheet after filling a full time vacancy. Use as many copies as are necessary.

Include organizations requesting notice of vacancy.

Job Title for Vacancy: Sales Date Vacancy Filled: Jan 24, 2005

Recruitment Source for Actual Hire: Radio ad

Recruitment Sources Utilized for this Vacancy

Name and Address of Source	Contact Person and Phone Number
Business Leadership Network 1200 main Street Evansston WY 82930	Debbie Smith 307-783-6302
Evansston Workforce Center 98 Independance Drive Evansston WY 82931	Hamet Elmer 307-789-9802
Radio Help wanted (KNYN-KEVA) 568 airport Road Evansston WY 82931	Linda Buzzus 307-789-9101
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Post on station's website, if applicable.

Yearly Total Number of Interviewees and Total Number of Interviewees Referred by Each Recruitment Source

Complete this worksheet on the anniversary date of the renewal filing due date using the Tally of Interviewee Sources for Each Full-Time vacancy. (Page 12)

Yearly Period Beginning: June 1, 2004 Ending: May 31, 2005

Total Number of Persons Interviewed for Full-Time Vacancies: 23

Total Number of Interviewees Referred by Each Recruitment Source

Recruitment Source Name	Total Number of Interviewees
Radio Help wanted ads	17
Evamaton work force center	4
Client referred	1
Business Leadership Network	1
Web Site	0
	6

Place in station's local public file annually on the anniversary date of the renewal filing due date. Post on station's website, if applicable.

Record Sheet of Organizations Requesting Notice of Job Vacancies

Complete this worksheet every time an organization requests notification of job vacancies

Name of Organization: Business Leadership Network

Date of Initial Request: January 2, 2003

Type of Notifications Requested: _____

All Jobs

Specific Jobs (indicate which) Salon

Name of Contact: Debbie Smith

Address: 1200 main Street
Evansston, WY 82930

Phone Number: 307-783-6302 Fax Number: 307-783-6390

E-mail address (optional): _____

Form Prepared By: Linda Buzzis Date: May 31, 2003

Attach dated copies of notices provided to organizations each time there is a station job vacancy (e.g., letters, e-mails, faxes, etc), and keep in station files (NOT local public file) for FCC inspection, if requested.

Record Sheet of Organizations Requesting Notice of Job Vacancies

Complete this worksheet every time an organization requests notification of job vacancies

Name of Organization: Work Force Center

Date of Initial Request: January 2003

Type of Notifications Requested: _____

All jobs

Specific Jobs (indicate which) _____

Name of Contact: Jamet Elmer

Address: 98 Independence Drive Evanston
IL 82931

Phone Number: 307-789-9802 Fax Number: 307-789-5625

E-mail address (optional): _____

Form Prepared By: Linda Burzio Date: May 31, 2003

Attach dated copies of notices provided to organizations each time there is a station job vacancy (e.g., letters, e-mails, faxes, etc), and keep in station files (NOT local public file) for FCC inspection, if requested.

Election of Supplemental Outreach Initiatives

Complete this form every second year following your renewal due date.

Form Prepared By:

Joseph Burzio

Date:

May 31, 2005

<input checked="" type="checkbox"/>	1. Participation in at least four job fairs by station personnel who have substantial responsibility in the making of hiring decisions
<input type="checkbox"/>	2. Hosting of at least one job fair
<input type="checkbox"/>	3. Co-sponsoring at least one job fair with organizations in the business and professional community whose memberships include substantial participation of women and minorities
<input checked="" type="checkbox"/>	4. Participation in at least four events sponsored by community groups active in broadcast employment issues (conventions, career days, workshops and similar activities)
<input type="checkbox"/>	5. Establishment of an intern program designed to assist members of the community to acquire skills needed for broadcast employment
<input type="checkbox"/>	6. Participation in job banks, internet programs and other programs designed to promote outreach generally (programs not primarily directed to providing notification of specific job vacancies)
<input type="checkbox"/>	7. Participation in scholarship programs designed to assist students interested in pursuing a career in broadcasting
<input checked="" type="checkbox"/>	8. Establishment of training programs designed to enable station personnel to acquire skills that could qualify them for higher level positions
<input type="checkbox"/>	9. Establishment of a mentoring program to enable station personnel to improve their skills to qualify for higher positions
<input type="checkbox"/>	10. Participation in at least four events or programs sponsored by educational institutions relating to career opportunities in broadcasting
<input type="checkbox"/>	11. Sponsorship of at least two events in the community designed to increase public awareness as to employment opportunities in broadcasting
<input type="checkbox"/>	12. Listing of each upper-level category opening in a job bank or newsletter of media trade groups whose membership includes substantial participation of women and minorities
<input type="checkbox"/>	13. Provision of assistance to unaffiliated non-profit entities and the maintenance of websites that provide counseling on the process of searching for broadcast employment and/or other career development assistance pertinent to broadcasting.
<input type="checkbox"/>	14. Provision of training to management level personnel as to methods of ensuring equal employment opportunity and preventing discrimination.
<input type="checkbox"/>	15. Provision of training to personnel of unaffiliated non-profit organizations interested in broadcast employment opportunities that would enable them to better refer job candidates for broadcast positions.
<input type="checkbox"/>	16. Participation in other activities designed by the station employment unit that are reasonably calculated to further the goal of disseminating information as to employment opportunities in broadcasting to job candidates who might otherwise be unaware of such opportunities

This form is for internal use only. Use it to select activities for which a "Description of Supplemental Outreach Activities" worksheet (Page 8) will be compiled.

Summary Description of Supplemental Outreach Initiatives

Complete this form to summarize the activities compiled on the Description of Supplemental Outreach Initiatives worksheets (page 8). Stations required to engage in four initiatives should use an additional sheet to include remaining initiatives.

2/4 Year Period Beginning June 2004 and ending May 2005

Specify First Initiative:

Career Days

Describe activities undertaken to fulfill that initiative:

Students Have the opportunity to
talk with Radio Staff about
Careers in Broadcasting

Specify second initiative:

Monitor Day

Describe activities undertaken to fulfill that initiative:

teams who would like to have a
Career in Broadcasting get the opportunity
to have some hands on experience
with Staff members.

Place in the public file and post on the station's website annually on the anniversary of the renewal filing date.

Summary Description of Supplemental Outreach Initiatives

Complete this form to summarize the activities compiled on the Description of Supplemental Outreach Initiatives worksheets (page 8). Stations required to engage in four initiatives should use an additional sheet to include remaining initiatives.

2/4 Year Period Beginning June, 2004 and ending May, 2005

Specify First Initiative:

Job Fair Expo

Describe activities undertaken to fulfill that initiative:

Adults and Teens Have the Opportunity to receive information and talk with Radio Personal about Careers in Broadcasting.
also applications + Resumes are taken

Specify second initiative:

Describe activities undertaken to fulfill that initiative:

Place in the public file and post on the station's website annually on the anniversary of the renewal filing date.

Description of Supplemental Outreach Initiatives

Complete this form for every event or program established by, sponsored by, or participated in by the station employment unit as part of each Supplemental Outreach Initiative (Page 7) elected.

Date(s) of Initiative Event(s): January 4-6 2005

Describe Nature of Initiative:
Wyoming Association of Broadcasters
Do Training Class for Three Days
on Job Improvement Skills
How to move up in your current
employment.

Describe Scope of Broadcasters' Participation (including names of any other sponsoring or participating organizations):
all sales people attend these classes

Names of Station Personnel Involved in Initiative:
all sales staff

Form Prepared By: kimber Buzzi Date: _____

Attach copies of documentation demonstrating performance of chosen initiatives (e.g. pamphlets, advertisements, letters, e-mails, faxes).
Use these worksheets to compile the annual Summary Description of Supplemental Outreach Initiatives (page 14).